



Hot Work Permit

This Hot Work Permit is required for any temporary operation involving open flames or producing heat and/or sparks.

This includes but is not limited to:

Brazing, Cutting, Grinding, Soldering, Freeing Bolts, Thawing Pipe and Welding.

Instructions:

1. **Supervisor:** Verify Precaution Checklist or do not proceed with work.
2. **Person Doing Hot Work:** Indicate time started and post permit at hot work location. After hot work has been completed, indicate time completed and leave permit posted for fire watch.
3. **Fire Watch:** Indicate name, date and time on back of hot work permit, time watch started and time watch ended.

This permit applies only to the area and job specified below.

Date: ____/____/____

Exact Location (be specific):

Nature of Job:

Time Started: _____ am pm

Time Completed: _____ am pm

Precaution Checklist (check each box):

- ☐ Available fire suppression equipment is available.
- ☐ Hot work equipment is in good operating condition.
- ☐ Flammable liquids, dust and/or oily deposits have been removed.
- ☐ Combustibles on other side of walls have been cleared away.
- ☐ Cable trays, non-metallic wire and switch gear installations are protected.
- ☐ A safeguard zone of 35 feet has been established.
- ☐ A fire watch has been identified and appointed during and for 30 minutes after hot work.
- ☐ Other precautions:

I verify that the area has been examined and all necessary precautions have been taken.

Supervisor's Signature:



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Fire watch personnel are responsible for completing this side of the permit.

If, for any reason, fire watch personnel are relieved it must be noted in the log below.

Name (please print):	Date:	Time Started:	Time Ended:	Comments:
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Fire Watch Final Check

Work area was monitored during the hot work and for 30 minutes after hot work was completed and was found to be safe and free from any fires.

Sign: _____

After final check, return completed form to the maintenance supervisor for recordkeeping.